Name	Original Approved Plan 2019/20	Revised Plan February 2020	Actual Days to Date	Variance	Status	Level of Assurance	
CHILDREN'S SERVICES							
PAR - Safeguarding	0	2	1	0	Completed		0
PAR - Control Report Electronic Signatures	0	2	1	0	Work in Progress		0
PAR - Leaving Care	1	3	3	0	Completed		3
PAR - St Lawrence Road - Investigation Control Report	1	0	0	0	Completed		3
PAR - Children's Homes	0	5	5	1	Completed		0
Procurement of Placements for Children	15	0	0	0	Rescheduled to 2020/21		0
Post Audit Reviews	18		0	0	Completed		0
Budgetary Control and Financial Management	15	20	24	4	Draft Report Issued		0
Control Report - Information Incident	0	2	1	0	Final Report Issued	N/A	0
Planning and Control	6	6	8	2	Completed		0
Advice and Support	2	2	3	1	Completed		0
Troubled Families	10	13	16	3	Final Report Issued	Medium	0
Children's Services - Post OFSTED work	10		0	0	Moved to Petty Cash/Purchasing Cards		0
PAR - Control Report Information Incident Investigation	0	1	0	-1	Covered in another Audit		
Review of Petty Cash/Purchasing Cards	0	10	10	0	Final Report Issued	N/A	0
TOTAL FOR CHILDREN'S	**78**	**64**	**74**	**10**			
SCHOOLS AND LEARNING							
Hollingworth Primary and Nursery	6	6	7	1	Final Report Issued	Medium	0
Pinfold Primary and Nursery - Theft of iPads August 2018	1	1	0	-1	Final Report Issued	N/A	0
Arundale Primary and Nursery	6	6	7	1	Draft Report Issued		0
PAR - Gorse Hall Primary and Nursery	0	1	1	0	Completed		0
PAR - Stalyhill Junior School	0	0	1	1	Completed		0
PAR - Buckton Vale Primary	0	1	1	0	Completed		0
Lyndhurst Primary and Nursery	6	10	10	0	Final Report Issued	Medium	0
Wild Bank Primary and Nursery	6	0	0	0	Converted to an Academy		
The Heys Primary School	6	6	6	0	Final Report Issued	Medium	0
Fairfield Road Primary and Nursery	6	6	8	2	Final Report Issued	Medium	0
PAR - St. Anne's Primary, Denton	0	1	1	0	Completed		0
PAR - Corrie Primary and Nursery	0	1	1	0	Completed		0
PAR - Holden Clough Primary and Nursery	0	2	2	0	Completed		0
Greswell Primary and Nursery	6	6	6	0	Work in Progress		0
PAR - Stalyhill Infants	0	1	1	0	Completed		0
PAR - Ravensfield Primary	0	1	2	1	Completed		0
PAR - Holy Trinity C E Gee Cross	1	1	1	0	Completed		0
PAR - Broadbottom C E Primary	0	1	1	0	Completed		3
PAR - St Johns C E Primary	0	1	1	0	Completed		3
PAR - Micklehurst Primary	0	1	1	0	Completed		3
St Georges C E Primary - Hyde	6	10	10	0	Work in Progress		3
PAR - Mottram C E Primary	0	1	1	0	Completed		3
Holy Trinity C E Primary	1	1	1	0	Final Report Issued	Medium	3
PAR - Holy Trinity C E Primary	0	1	1	0	Completed		3
St Peters C E Primary	6	6	8	2	Final Report Issued	Medium	3
St Stephens C E Primary Audenshaw	6	6	6	0	Work in Progress		3
St Marys C E Infant and Nursery Droylsden	1	1	1	0	Final Report Issued	Medium	0
PAR - St Marys C E Infant and Nursery Droylsden	0	0	1	1	Completed		0
Canon Burrows C E Primary	6	6	7	1	Work in Progress		0
St Stephens R C Primary Droylsden	6	6	7	1	Final Report Issued	Medium	0
PAR - St Josephs R C Primary and Nursery	0	1	1	0	Completed		0
St John-Fisher R C Primary	1	1	1	0	Final Report Issued	Low	0
PAR - St John-Fisher R C Primary	0	2	2	0	Completed		0
St Christopher's R C Primary	6	6	6	0	Final Report Issued	Medium	0
PAR - St Christopher's R C Primary	0	1	1	0	Completed		0
Lady Of Mount Carmel	6	6	6	0	Work in Progress		0
Denton Community College	10	14	15	1	Final Report Issued	Medium	0
PAR - Mossley Hollins High	2	2	2	0	Completed		0
Mossley Hollins High - Grant Claim/ Assurance Work	0	2	3	1	Completed		0
PAR - St Thomas More R C Maths/Computing College	0	1	1	0	Completed		0
Cromwell High School	1	1	1	0	Final Report Issued	Medium	0
PAR - Cromwell High School	0	1	1	0	Completed		0
Samuel Laycock School	1	1	1	0	Final Report Issued	Medium	0
PAR - Samuel Laycock School	0	1	2	1	Completed		0
Oakdale (2 Sited School)	6	6	4	-2	Work in Progress		0
Payroll - Schools incl Third Party Providers	5	5	5	0	Final Report Issued	High	0
PAR - Payroll - Schools	0	1	0	-1	Rescheduled to 2020/21		0
Pupil Referral Service	10	12	12	0	Final Report Issued	Medium	0
Planning and Control	10	10	13	3	Completed		0
Post Audit Reviews	30	1	0	-1	Completed		0
Advice and Support	12	10	10	0	Completed		0
Special Educational Needs and Disability (SEND)	2	4	5	0	Completed		0
PAR - Special Educational Needs and Disability (SEND)	0	1	2	1	Completed		
Advice - Samuel Laycock	0	0	2	2	Completed		
TOTAL FOR SCHOOLS AND LEARNING	**177**	**181**	**195**	**14**			

Name	Original Approved Plan 2019/20	Revised Plan February 2020	Actual Days to Date	Variance	Status	Level of Assurance	
ADULT SERVICES							
Locality Teams - Care Management	3	11	11	0	Final Report Issued	Medium	3
PAR - Locality Teams - Care Management	0	2	3	1	Work in Progress		3
PAR - Information Incident Care Home Providers	0	2	2	0	Work in Progress		3
PAR - Learning Disabilities Client Accounts	1	1	1	0	Completed		3
PAR - Control Report - Misappropriation of Monies	0	2	2	0	Completed		0
Homemaker Service	15	20	20	0	Final Report Issued	Medium	0
Integrated Urgent Care Team	1	1	1	0	Final Report Issued	Medium	0
Control Report - Integrated Urgent Care Team	2	2	2	0	Final Report Issued	N/A	0
PAR -Integrated Urgent Care Team	0	3	5	3	Completed		0
PAR - Control Report - Integrated Urgent Care Team	0	2	1	0	Work in Progress		0
Nursing and Residential Home Contractual Arrangements/Payments	15	15	9	-6	Work in Progress		0
Home Care	15	0	0	0	Deferred		0
PAR - Community Response and Telecare/Telehealth	0	2	3	1	Completed		0
PAR - Investigation Security Incident	0	2	1	-1	Work in Progress		0
Planning and Control	5	5	5	0	Completed		0
Advice and Support	10	10	10	0	Completed		0
Post Audit Reviews	12	2	0	-2	Completed		0
System Sign Off - Rosta System	0	8	8	0	Work in Progress		0
TOTAL FOR ADULTS	**78**	**86**	**83**	**-3**			
POPULATION HEALTH							
Health and Wellbeing - Health Visiting Service	3	4	4	0	Final Report Issued	Low	3
PAR - Health Visiting Service	0	2	2	0	Work in Progress		3
PAR - Information Incident Investigation Control Report - Katherine Cavendish House	3	5	5	0	Completed		3
Active Tameside	15	15	19	4	Draft Report Issued		0
Planning and Control	3	3	3	0	Completed		0
Advice and Support	1	1	1	0	Completed		0
Public Health - Post Audit Reviews	2	0	0	0	Completed		0
TOTAL FOR POPULATION HEALTH	**26**	**30**	**34**	**4**			
GROWTH							
Capital Projects - Education	15	15	24	9	Draft Report Issued		0
Inspired Spaces - Monitoring of The Catering Contract	15	0	0	0	Rescheduled to 2020/21		0
Planning and Control	5	5	5	0	Completed		0
Post Audit Reviews	8	0	0	0	Completed		0
Hattersley Collaboration Agreement	1	2	2	0	Completed		3
Hattersley Collaboration Agreement	6	6	6	0	Work in Progress		0
PAR - Hattersley Collaboration Agreement	0	2	0	-1	Work in Progress		0
Planning Process	12	12	20	8	Draft Report Issued		3
Planning - System Sign Off	0	6	6	0	Work in Progress		0
PAR - Section 106 Agreements, Developer Levy and Community Infrastructure Levy	2	2	0	-1	Work in Progress		3
Advice and Support - Growth	3	3	3	0	Completed		0
Disabled Facilities Grant	2	2	2	1	Completed		0
TOTAL FOR GROWTH	**68**	**53**	**68**	**15**			
OPERATIONS AND NEIGHBOURHOODS							
Stores and Stock Control	0	15	20	5	Final Report Issued	Low	0
Control Report - Waste Services	3	3	3	0	Final Report Issued	N/A	3
PAR - Control Report Waste Services Tame St Depot	0	2	1	-1	Work in Progress		0
Control Report Thefts at Tame Street Offices	1	0	0	0	Final Report Issued	N/A	3
PAR - Control Report Thefts at Tame Street Garage	0	2	1	-1	Completed		0
PAR - Control Report Thefts at Tame Street Offices	0	2	1	0	Work in Progress		0
System Sign Off Accident Reporting System	5	5	1	-4	Work in Progress		3
Provision of the Integrated Transport Service	2	0	0	0	Final Report Issued	Low	3
PAR - Provision of the Integrated Transport Service	0	2	1	-1	Suspended		0
Homelessness and Advice	15	0	0	0	Rescheduled to 2020/21		0
Control Report Facilities Management	4	5	5	0	Final Report Issued	N/A	3
Local Authority Bus Subsidy Grant	2	1	2	1	Completed		0
Control Report Theft at Droylsden Library	1	1	1	0	Final Report Issued	N/A	3
PAR - Control Report Droylsden Library Thefts	0	2	2	0	Completed		0
Planning and Control	6	6	6	0	Completed		0
Advice and Support	8	3	4	1	Completed		0
Welfare Rights - System Sign Off	0	5	0	-5	Rescheduled to 2020/21		0
Post Audit Reviews	15	0	0	0	Completed		0
Youth Service	1	2	2	0	Final Report Issued	Low	3
Control Report Youth Service (Vehicle/Equipment)	2	0	0	0	Completed		3
PAR - Youth Service	0	2	2	0	Work in Progress		0
PAR - Control Report Youth Service (Vehicle/Equipment)	0	2	2	0	Work in Progress		0
TOTAL FOR OPERATIONS AND NEIGHBOURHOODS	**64**	**58**	**53**	**-5**			
GOVERNANCE							

Name	Original Approved Plan 2019/20	Revised Plan February 2020	Actual Days to Date	Variance	Status	Level of Assurance	
Determination and Recovery of Adult Service Care and Support Charges	11	15	15	0	Draft Report Issued		3
PAR - Determination and Recovery of Adult Charges	0	3	0	-3	Rescheduled to 2020/21		0
Clients Financial Affairs - Deputyships and Appointeeships	10	0	0	0	Rescheduled to 2020/21		0
PAR - Council Tax Full System	0	4	3	0	Completed		0
Control Report - Raising Council Tax Bills	0	15	16	1	Draft Report Issued		0
PAR - NNDR Full System	1	1	1	0	Completed		3
Control Report - NNDR Refund Fraud	0	3	3	0	Final Report Issued	N/A	0
Debtors Review	4	18	17	-1	Completed		3
Review of Financial Systems - Housing Benefits	15	15	6	-9	Work in Progress		0
Deferred Payment Scheme - Reconciliation Exercise	2	3	3	0	Final Report Issued	N/A	3
Deferred Payment Scheme	10	0	0	0	Rescheduled to 2020/21		0
Award of Grants to Businesses	0	0	8	8	Work in Progress		0
System Sign Off - Complaints and Information System	5	10	10	0	Completed		3
PAR - DBS Procedures	1	1	1	0	Completed		3
Registrars Financial Audit	5	4	0	-4	Rescheduled to 2020/21		0
Members Allowances - Publication	3	3	3	0	Completed		0
Control Report Information Incident	0	0	3	3	Draft Report Issued		0
Softbox	15	15	16	1	Final Report Issued	Medium	0
iTRENT Self Service	10	10	11	1	Completed		0
PAR - Procure and Pay	4	7	7	0	Completed		3
PAR - Payroll Whole System	1	1	1	0	Completed		3
Car Allowances Annual Review	2	2	2	0	Completed		0
Apprenticeship Levy	1	1	1	0	Final Report Issued	Medium	3
PAR - Apprenticeship Levy	0	1	0	-1	Work in Progress		0
GMPF Annual Return - Compliance Checks	4	6	6	0	Completed		0
Revised Pay Structure	0	4	4	0	Completed		0
External Audit Checks - Payroll	10	10	8	-2	Completed		0
Agresso Upgrade - Sign off	1	1	1	0	Completed		3
Review of Bank Holiday Pay	0	10	12	2	Draft Report Issued		0
System Sign off - iTrent re GMPF iConnect	0	2	0	-1	Completed		0
Liquid Logic	1	1	1	0	Final Report Issued	Medium	3
PAR - Liquid Logic	0	1	2	1	Work in Progress		0
Looked After Children's Health	15	20	22	2	Draft Report Issued		0
Social Media Controls	1	4	4	0	Final Report Issued	Medium	3
PAR - Social Media	0	1	1	0	Work in Progress		0
ICS Data Checks	15	0	1	1	Rescheduled to 2020/21		0
Planning and Control	10	8	8	0	Completed		
Advice and Support	15	35	36	1	Completed		
Post Audit Reviews	16	0	0	0	Completed		
TOTAL FOR GOVERNANCE	**186**	**233**	**232**	**-1**			
FINANCE							
Information Governance	15	0	0	0	Rescheduled to 2020/21		0
Review of Corporate Procedures - General Ledger and Budgetary Control	15	15	15	0	Work in Progress		0
Bank Reconciliation Procedures	3	4	5	0	Final Report Issued	Medium	3
PAR - Bank Reconciliation Procedures	0	2	2	1	Work in Progress		0
PAR - VAT	0	1	1	0	Work in Progress		0
PAR - Treasury Management	0	1	1	0	Completed		3
George Byron Trust - Audit of Accounts	0	1	1	0	Completed		0
Income Management	10	11	12	1	Final Report Issued	Medium	0
External Audit Checks - General Expenditure	1	1	1	0	Completed		3
External Audit Checks - General Expenditure	10	10	11	1	Work in Progress		0
Fixed Asset Register - Sign off	0	6	6	0	Work in Progress		0
ICT Business Continuity and Disaster Recovery	20	0	1	1	Rescheduled to 2020/21		0
Cyber Security-ISO27001 Gap Analysis	1	9	9	0	Final Report Issued	Medium	3
PAR - Cyber Security Review/ISO 27001 Gap Analysis	0	0	1	1	Work in Progress		0
Network Security	15	4	6	2	Rescheduled to 2020/21		0
Third Party Supplier Management	10	15	15	0	Draft Report Issued		0
Planning and Control	10	10	11	1	Completed		
Advice and Support	10	10	8	-2	Completed		
Post Audit Reviews	14	2	0	-2	Completed		
TOTAL FOR FINANCE	**134**	**101**	**105**	**4**			
CROSSCUTTING							
Post Audit Reviews	2	0	0	0	Completed		0
Contingency for Greater Manchester Combined Authority/Devolution Assurance and Joint Working	15	5	5	0	Completed		0
UK Mail - Advice and Support	3	3	2	-1	Completed		3
Statutory Compliance	20	0	0	0	Deferred		0
Audit of Final Accounts	10	0	0	0	Suspended		
Procurement	20	0	0	0	Rescheduled to 2020/21		0
Procurement - STAR Audit New Supplier Set Up	0	6	6	0	Draft Report issued		
TOTAL FOR CROSSCUTTING	**70**	**14**	**15**	**1**			
GREATER MANCHESTER PENSION FUND							

INTERNAL AUDIT ACTIVITY 2019/20 **APPENDIX 1**

Name	Original Approved Plan 2019/20	Revised Plan February 2020	Actual Days to Date	Variance	Status	Level of Assurance	
PAR - VAT	0	2	2	0	Work in Progress		0
Creditor Payments	15	15	17	2	Final Report Issued	Medium	0
Property Management Contract	10	4	4	0	Audit cancelled		0
PAR - Local Investments Impact Portfolio	0	1	1	0	Completed		0
Compliance Function	15	12	0	-12	Rescheduled to 2020/21		0
Control Report Pension Overpayment	1	1	0	0	Completed		3
Information Governance/GDPR	15	15	12	-3	Work in Progress		0
PAR - Bury Borough Council	0	2	1	-1	Completed		0
PAR - Manchester City Council	0	2	2	-1	Completed		0
Visit To Oldham Metropolitan Borough Council	0	10	19	9	Final Report Issued	Low	0
PAR - Salford City Council	1	1	0	-1	Completed		3
2nd PAR - Salford City Council	0	2	2	0	Completed		0
PAR - Visit To Trafford Borough Council	0	2	2	0	Completed		0
2nd PAR - Trafford Borough Council	0	2	2	0	Completed		0
PAR - Wigan Borough Council	0	1	1	0	Completed		0
Visits to Contributing Bodies	80	29	2	-27	Completed		0
PAR - Oldham College	0	2	2	0	Completed		0
PAR - Southway Housing (Manchester) Limited	0	2	2	0	Completed		0
iConnect	35	35	47	12	Completed		0
Benchmarking/KPI's	10	0	0	0	Audit Cancelled		0
Irregularity Investigations	5	10	10	0	Completed		0
Planning and Control	15	15	17	2	Completed		0
Advice and Support	15	19	19	0	Completed		0
Advice and Support	0	0	3	3	Completed		0
Post Audit Reviews	10	0	0	0	Completed		0
NFI Data Matching	3	3	2	-1	Completed		0
2nd PAR - Unitisation	0	2	2	0	Completed		0
Altair - Administration to Payroll Upgrade	10	10	11	1	Completed		0
First Bus Asset Transfers	10	10	11	1	Final Report Issued	High	0
Move from Citrix	5	2	2	-1	Completed		0
PAR - Transfer of Assets from Capital International	0	0	0	0	Completed		0
GLIL Regulated vehicle	15	15	14	-2	Final Report Issued	High	0
PAR - Salford University	0	1	1	0	Completed		0
PAR - Manchester Metropolitan University	0	1	1	0	Completed		0
Visits to Bolton at Home	1	2	1	0	Final Report Issued	Medium	3
PAR - Bolton at Home	0	1	1	0	Completed		0
Business Continuity and Disaster Recovery	9	9	6	-2	Work in Progress		3
Transfer of Assets to New Custodian	15	15	11	-4	Work in Progress		0
Retirement Process	15	15	4	-11	Work in Progress		0
Computer Audit Advice	2	2	2	0	Completed		0
Visits to Sodexo	0	6	10	4	Final Report Issued	Medium	0
Visits to GMCA	0	5	7	2	Final Report Issued	High	0
Visit to University of Bolton	0	6	7	1	Draft Report Issued		0
Visit to APS Global	0	6	7	1	Final Report Issued	High	0
Visit to Bury College	0	6	6	0	Final Report Issued	High	0
Visits to Liverpool Hope University	0	6	8	2	Final Report Issued	High	0
Visits to University of Manchester	0	6	6	0	Draft Report Issued		0
Control Report Pension Overpayment	0	0	2	2	Completed		0
Visits to Hopwood Hall College	0	0	1	1	Work in Progress		0
TOTAL FOR PENSION FUND	**311**	**311**	**289**	**-22**			

TOTAL PLANNED DAYS	**1191**	**1131**	**1147**	**16**			

FRAUD/INFORMATION INCIDENT INVESTIGATIONS	**324**	**360**	**366**	**6**			

TOTAL AUDIT DAYS FOR 2019/20	**1515**	**1491**	**1513**	**22**			